

Illegal harassment and bullying in the school setting is an extremely serious and a very common problem across the nation. In New Jersey, new charges of illegal harassment in schools surface *every* week. These cases involve allegations of students harassing other students, teachers or other school employees harassing students, and employees harassing one another. Federal and state laws protect New Jersey students and employees from many forms of harassment. Every New Jersey student and school employee has the right to learn - or work - in a safe, secure, non-hostile environment.

## HOW OTIS WORKS

Staff members are given an individual access code to the OTIS Program. Each staff member has 45 days to complete a one hour, online program. Professional development credits are then issued to all who complete the course. Districts are notified as participants complete the program and a document is forwarded for the staff member's personnel file. At the end of the school year, each district receives a complete roster of all staff members who have completed the program for that year. All statutes, regulations, and reporting guidelines that are presented in the program are available for duplication from the online program and the MOESC/OTIS website for the staff member's future reference.

**New Jersey Statute 6A:16-7.9 requires that districts incorporate into a school's employee training program information regarding the school district policy against harassment, intimidation and bullying:**

The Quality Single Accountability Continuum (QSAC) requires at Section B.6.b that "the District has distributed and provided annual training to all staff on the Board of Education approved policy prohibiting harassment, intimidation and bullying."

## PROGRAM OBJECTIVES

- To know the different forms of school-based illegal harassment and bullying.
- To understand the behaviors that may constitute illegal harassment and bullying.
- To be familiar with federal and NJ laws protecting school employees and students from harassment and bullying.
- To know the penalties that can be assessed for illegal harassment in schools.
- To be familiar with relevant, actual school-based illegal harassment cases.
- To understand your role in protecting yourself and your students from illegal harassment and bullying, including reporting requirements.

*The OTIS Program has received generous initial support from:*



George Ohrl Fund  
The Monmouth-Ocean  
Foundation for Children

*In Partnership with:*



*The New Jersey  
Association  
of School  
Administrators*

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# ONLINE TRAINING SEMINARS

## Advantages of the OTIS Program:

- Low cost method to satisfy New Jersey in-service requirement to maintain compliance with QSAC.
- Access at anytime, from any computer connected to the internet, at any time of the school year.
- Immediate scheduling of new employee training.
- A record of all your district's participants will be provided annually.
- Provides an alternative to in-service training "in person" at the beginning of each school year.
- Eliminates the need for substitutes and additional related costs of registration, travel and sending staff out of district.
- Professional Development Credits awarded for successful completion of the program.

For more information contact:

***Timothy P. Nogueira***  
Superintendent of Schools

***Vito A. Gagliardi, Ed. D***  
***Richard Conte***  
Project Administrators

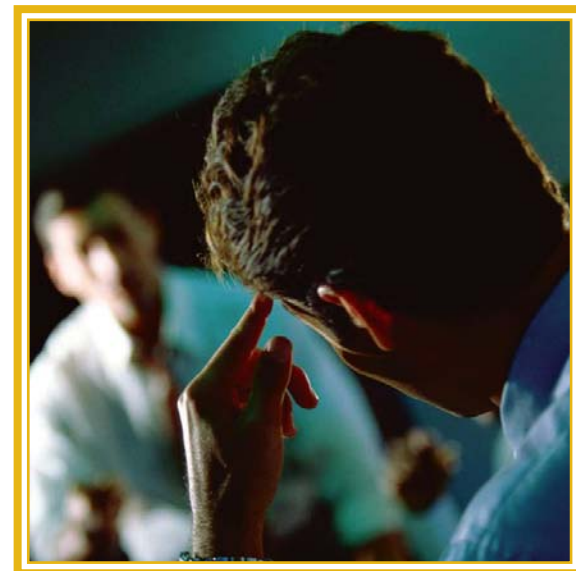
PH: 732.578.6100  
Fx: 732.389.0380  
[otis.moesc.org](http://otis.moesc.org)

OTIS  
MOESC/NJS  
23 CHRISTOPHER WAY  
EATONTOWN, NJ 07724

# OTIS

## Online Training In-Service Seminars

*A Service of the NJ Virtual School*



### Annual Mandatory In-Service

### VOLUME II: Illegal Harassment and Bullying in the School Setting

MONMOUTH-OCEAN  
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