

An Invitation to Apply for the Position of Chief School Administrator



Commercial Township School District Cumberland County, New Jersey

The Search Process

The Board of Education of the Commercial Township School District, Cumberland County, is initiating a search for a Chief School Administrator to serve as the Chief Executive Officer of the Board of Education in accordance with the Board policies and New Jersey Statutes.

The Board of Education has retained the New Jersey Association of School Administrators (NJASA) as a consultant to assist in the selection of candidates.

The Community

Commercial Township is a township in Cumberland County, New Jersey. It is part of the Vineland-Bridgeton metropolitan statistical area. As of the 2020 United States census, the township's population was 4,669, a decrease of 509 (-9.8%) from the 2010 census count of 5,178, which in turn reflected a decline of 81 (-1.5%) from the 5,259 counted in the 2000 census.

Commercial Township is governed under the Township form of New Jersey municipal government, one of 141 municipalities (of the 564)

statewide that use this form, the second-most commonly used form of government in the state. The governing body is comprised of a three-member Township Committee, whose members are elected directly by the voters at-large in partisan elections to serve three-year terms of office on a staggered basis, with one seat coming up for election each year as part of the November general election in a three-year cycle.

As of the 2000 United States census, there were 5,259 people, 1,873 households, and 1,367 families residing in the township. The population density was 162.0 inhabitants per square mile. There were 2,171 housing units at an average density of 66.9 per square mile. The racial makeup of the township was 82.98% White, 13.42% African American, 0.42% Native American, 0.23% Asian, 0.02% Pacific Islander, 1.01% from other races, and 1.92% from two or more races. Hispanic or Latino of any race were 3.86% of the population.

The School District

The Commercial Township School District served public school students in pre-kindergarten through eighth grade during the 2020-21 school year. The district had an enrollment of 459 students and 37.0 classroom teachers (on an FTE basis), for a student-teacher ratio of 12.0:1.

In July 2020, the District closed Port Norris Middle School and consolidated all grades into the Commercial Township School, formerly known as Haleyville-Mauricetown School. The Commercial Township School sits on 6 acres of land located in the heart of Commercial Township. Commercial Township School is officially the "Home of the Panthers."

Since the closing of Port Norris School, the Superintendent of Schools also serves as the Commercial Township School Principal. The school has a full time Vice Principal and full time Director of the Child Study Team.

Students in ninth through twelfth grades for public school attend Millville High School together with students from Lawrence Township and Maurice River Township, as part of a sending/receiving relationship with the Millville Public Schools.

Students are also eligible to attend Cumberland County Technology Education Center in Vineland, serving students from the entire county in its full-time technical training programs, which are offered without charge to students who are county residents.

The District takes great pride in:

- Commercial Township School has exited Comprehensive Status. The school has transformed that status through its Annual School Plan (ASP).
 - Received the Connected Action Roadmap (CAR) grant which provides the framework and process to transform curricula.
 - Fine and Performing Arts Program.
 - Sports Offered: Basketball (Boys & Girls), Cross Country (Boys & Girls), Volleyball (Boys & Girls), Cheerleading. The school offers cross country in the fall, basketball in the winter, and volleyball in the spring.
 - On-site before and after school child care through its partnership with the YMCA.
 - After school and summer programs through the 21 st Century Learning Grant.
 - Teachers maintain a growth mindset and are the lead learners at Commercial Township School. Professional development is focused on facilitating student-directed, differentiated, student-centered instruction in all subject areas and at all grade levels in order to ensure students' achievement of the New Jersey Student Learning Standards (NJSLS).
- Commercial Township School involves parents/guardians through two groups: its Parent Teacher Association (PTA) and its Special Education Parent Advisory Group (SEPAG).
 - Digital literacy course is spirally designed for all grades K-8. Students learn about not only digital citizenship and using digital tools but also about the nature of technology and its impact on the global society.
 - The full-day preschool program is funded through PEA. The school uses the Tools of the Mind curricula in classrooms aligned to the Early Childhood Environment Rating Scale.





Chief School Administrator Criteria

- Possession of or eligibility for NJ School Administrator certification
- Central office or building principal experience preferred
- Minimum of five years of teaching experience preferred
- PK-8 experience and understanding of PK-12 send /receive relationships
- ✓ Understand community demographics and student diversity
- ✓ Creative solutions to decreasing enrollment, efficient programming for special needs students
- ✓ Demonstrate strong management skills
- ✓ Experienced in budget and finance, creative problem-solver, organized, knowledge of facilities planning and maintenance

A Successful Candidate Shall:

- ✓ Have strong knowledge of current and emerging educational practices, trends and mandates including social-emotional learning
- ✓ Possess strong leadership skills, strategic planner, motivator, innovator, develops skills and talents of others
- ✓ Demonstrate ability to move District forward in student achievement
- ✓ Expertise in curriculum and instruction, understand data-driven decision making, success in technology planning and integration
- ✓ Possess excellent communication skills, is transparent and relates well to various stakeholder groups, proactive, uses a variety of media effectively
- ✓ Exhibit outstanding interpersonal skills, consensus builder, enthusiastic, child-centered, engaged in schools and community, strong work ethic, integrity

Commercial Township School Board Members

Sharon Porter
Board President

Stacy Wilson-Smith
Board Vice President

Board of Education Members

Janet Campbell

Jessica Driver

Carol Perrelli

Tracy Richardson

LaRae Smith

Karen Stormes-Rivera

Ronald Sutton Jr.

Application Procedure

Please submit no later than **March 30, 2023** to the address listed below:

1. A detailed Letter of Application
2. A current Resume
3. Copies of appropriate Certifications
4. A written work product (not a Power-Point)

Examples include, but are not limited to:

- A report to the Board of Education on a topic relating to planning, assessment, teaching and learning, policy, etc.
- A response to a crisis or emergency
- A letter to the staff or community, or a member of the staff, or community, or a student.

The written work product should be dated and include any context necessary for interpretation.

Please email all materials to: cwashington@njasa.net
or:

Commercial Township Superintendent Screening
Consultants
C/O NJASA
920 West State Street
Trenton, New Jersey 08618

Telephone: (609) 599-2900, Fax: (609) 599-9359
Website: www.njasa.net

Applicants are encouraged to visit the Commercial Township School District website at:
<https://www.commercialschools.org/cts/>

Equal Opportunity/Affirmative Action Employer

Contract and Salary

The Commercial Township Board of Education is prepared to offer a salary and benefit package based on background, experience, and State law and regulations. The contract will have a term of three or four years.

