

NJASA 2019-20 Membership Renewal

Instructions to Renew Online!

The NJASA has now implemented a system for members to renew membership online.

To avoid interruption in your member services, please follow the steps below to login and complete your 2019-20 membership renewal by September 30th. Please note that your renewal is not final until you complete all steps and click the Submit Order button in the Shopping Cart.

Please read all instructions before starting.

- 1. Begin accessing your personal account **using this** link.
- 2. At the Sign In page, click Forgot Password and enter your username (your username is your email address), and click Submit.
 - (Unsure about your account? Please DO NOT create a new account. Contact Charlotte Duthie at cduthie@njasa.net or Libby DeNorchia at libbyd@njasa.net for assistance in completing your renewal.)
- 3. After submitting your username, you will then receive an email directing you to the password reset page. (this link will only be valid for 20 minutes)
- 4. At the reset password page, enter your unique password and click Submit.
- 5. You will then be directed to a blue Renew Now button. Click the button and follow the prompts to renew your membership!

Please remember that your renewal is not final until you complete all steps and click the Submit Order button in the Shopping Cart.

Submitting your renewal promptly will ensure that you continue to receive NJASA services without interruption.

If you have any questions, please contact us at info@njasa.net.

Thank you for your continued support of the Association.